

WILSON SCHOOL BOARD
Minutes
Monday, December 19, 2016

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

The regular meeting of the Wilson School Board was called to order at 7:05 p.m. on Monday, December 16, 2016 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Ehrlich
Brad Hart
Jason Hopp
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Excused: Steve Chmielewski and Mike Martin

Present: Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Kramer, Officer Johnson, Mr. Bender, Ms. Shewmake, Mr. Good. Mr. Zeiber, Mr. Kaufman,

Public Attendees – see attached

Presentation of Colors by JROTC

Pledge to the Flag

Public Participation Announcement – Attorney Miravich

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing a personnel matter.

COMMUNICATIONS –

- Letter from College Heights Community Council thanking WHS String Quartet for their performance
- Mr. Baker shared a report from the BCIU Legislative Breakfast. His report contained information on public school costs related to cyber charter schools.

Holiday Musical Selections by members of the Southern Middle School Chorus – directed by Katie Skrzat

WILSON GOOD NEWS – Mr. Ehrlich, Board President

- Congratulations to Emma Miller, Southern Middle School. Emma's Christmas Essay was selected to be published in the Reading Eagle as part of their Holiday writing contest.
- Congratulations to the many athletes recognized by Reading Eagle - Best of Fall 2016 – particularly Alison Willingmyre- Cross Country, Azure Fernsler, Field Hockey and Iggy Reynoso – Football who were selected 2016 All Berks Player of the Year in their respective sport.

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of December 5, 2016, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 7)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Mr. Ehrlich presented the November 2016 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Mr. Ehrlich moved, seconded by Mr. Nigrini to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period November 2016 in the permanent minutes.

2.0 PAYMENT OF BILLS: (Motion Carried)

Mr. Ehrlich moved, seconded by Mr. Nigrini to approve the Payment of Bills as follows:

General Fund	\$ 2,141,374.05
Capital Reserve	\$ 70,274.56

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Mr. Ehrlich moved, seconded by Mrs. Reid to approve the Financial Reports as follows:

Cafeteria (November 2016)
Child Care (November 2016)
Activity Accounts:
 Wilson West MS (November 2016)
 Southern MS (November 2016)
 Senior High (November 2016)

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

Prior to the motion to approve items #5.1-5.8, Mr. Baker shared his concern about the frequency and severity of recent instances in which students have acted out in an unhealthy manner. Mr. Baker outlined an extensive district effort to understand and address these various issues. Mid to late January is a target date to convene sessions to address this matter more fully. (Full statement is included in minutes)

Mrs. Reid moved, seconded by Mr. Hart to approve the Superintendent's Report as follows:

5.1 Child Rearing Leave

Katharine Rothenberger, Math Teacher, High School, beginning approximately 2/19/17 and ending approximately the beginning of the 17-18 school year

5.2 Resignations

Mary Bowers, Emotional Support Teacher, West, eff. 1/6/17

David Daniels, Substitute Bus Driver, eff. 12/19/16

DiMarie Gonzalez, School Bus Driver, eff. 10/21/16

Tara Hritz, Substitute Bus Driver, eff. 12/19/16

Natalie Rivera, Special Education Instructional Assistant, Cornwall Terrace, eff. 12/22/16

Jenny Shepley, Indoor Percussion Asst., eff. 12/12/16

Kayleigh Miller, Special Education Instructional Assistant, West, eff. 12/21/16

Melissa White, Classroom Nurse, Spring Ridge, eff. 8/8/16

Lucille Holland, Special Education Instructional Assistant, Cornwall Terrace, eff. 12/14/16.

5.3 Change of Status

Brittany Boyer, Special Education Instructional Assistant, \$13.31 per hour to \$13.11, eff. 12/7/16

Carey Fisher, Special Education Instructional Assistant, \$13.31 per hour to \$13.11, eff. 12/7/16

Erica Griffin, Autistic Special Education Instructional Assistant, Shiloh Hills to Emotional Support Special Education Instructional Assistant, Shiloh Hills, no change in hours, \$12.11 per hour, eff. 11/29/16 (Replacing Jamie Fagan who resigned)

Lucille Holland, Special Education Instructional Assistant, \$13.31 per hour to \$13.11, eff. 12/5/16

Glenda Lara, Food Service Worker, High School, 26.25 hours per week, no change in rate, eff. 8/29/16

Leslie Stolz, Food Service Worker, High School, 26.25 hours per week, no change in rate, eff. 8/29/16

5.4 Support Staff

Chelsea Hill, Autistic Support Special Education Instructional Assistant, Cornwall Terrace, 29.5 hours per week, \$13.11 per hour, eff. 12/6/16 (replacing Kim Spengler who resigned)

Marjorie Ketner, Autistic Special Education Instructional Assistant, High School, \$14.94 per hour, 2 periods per day, eff. 12/9/16

Katherine Landis, Preschool Assistant, Berkshire Heights, 28.75 hours per week, \$11.35 per hour, eff. 12/19/16 (replacing Aleli Cortes who is resigning)

Deidre Lupia, Autistic Special Education Instructional Assistant, Shiloh Hills, \$13.11 per hour, 29.5 hours per week, eff. 11/29/16 (replacing Erica Griffin who transferred)

Beverly Morgan, Substitute Special Education Instructional Assistant, \$12.11 per hour, eff. 12/12/16

Oscar Santos, Substitute School Bus Driver, \$14.86 per hour, eff. 12/5/16

Claudia Schadler- Duong, Full Time Administrative Assistant to the Child Care Supervisor, Berkshire Heights, \$17.00 per hour, eff. 1/2/17 (replacing Denise Bentz who transferred)

Eva Sterley, Substitute Child Care Assistant, \$11.35 per hour, eff. 1/2/17

Gabriella Wertheim, Preschool Assistant, Berkshire Heights, 28.75 hours per week, \$11.35 per hour, eff. 12/5/16 (replacing Jessica Strine who resigned)

5.5 Professional Staff

Rachel Mehaffey

Education

Elementary Education/ Special Education, Kutztown University

Experience

Special Ed. Teacher, Fleetwood School District- present

Degree, Credit Year, Salary

M, CY 1, \$ 52,264

Assignment

High School Special Ed., eff. 2/6/17 (replacing Elissa Kelleher who resigned)

5.6 Substitute Teachers eff. 12/20/16 unless otherwise noted

Sarah Foley

Tara Raymond

Irving Rodriguez, eff. 12/19/16

Alexia Stamidi

Laura Stewart, eff. 12/15/16

5.7 Extracurricular

S. Alex Beilhart, Indoor Percussion Asst. 1- \$2,236.00

Tim Fick- Soccer Camp- \$1095.00

Kathryn Focht, FBLA Advisor, \$1028.00 (previous stipend approved with an incorrect amount)

Moss Grande- Soccer Camp- \$1095.00

Elizabeth Hensley, MS Indoor Color Guard Asst., \$573.00

Shannon Lape, West Cheer volunteer

Bill Lownes- Soccer Camp- \$400.00

Adam Molis, Intramural- \$11.27 per hour (approved at incorrect rate on previous agenda)

Brandon Perrone, Indoor Percussion Asst. 2- \$1,432.00 (previous stipend approved with an incorrect rate)

Christopher Russo, Swim Lesson Instructor and Lifeguard, \$7.75/hr

Jessica Wagner- Concession Stand

Brent Beougher, Swim Instructor & Life Guard, \$7.75 per hour

5.8 Extended Season for Marching Band

David Cooper- 4 days at \$30 per day= \$120

Brandon Perrone – 4 days at \$21 per day= \$84.00

Kaitlyn Galtere- 3 days at \$21 per day= \$63.00

Mark Allen- 2 days at \$21 per day= \$42.00

Ron Trostle- 2 days at \$21 per day= \$42.00

Anna Martin- 1 day at \$21 per day= \$21.00

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 Consent Items (Voice Vote)

Hearing no objection to Agenda item 6.1 a President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(AYES 7)**

6.1 Approved the appointment of Keith A. Stamm and William Herbine to the Spring Township Park and Recreation Board for 2017

Roll Call

7.0 Human Resources (Roll Call)

Mr. Hopp moved, seconded by Mr. Wolf to approve Human Resource items #7.1 & #7.2 as follows:

7.1 Authorized the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the December 19, 2016 Board meeting with action to be ratified by the Board of Education at the next official meeting (January 17, 2017)

7.2 Approved a stipend to be paid to the (2) transportation mechanics, (13) grounds & maintenance staff, and (1) custodian supervisor for the last pay in calendar 2016 as per attached.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried Items 8.1 – 8.4)

Mr. Wolf moved, seconded by Mr. Nigrini to approve Pupil Services items #8.1 - #8.4 as follows:

8.1 Granted permission to contract with Weiser Decisions, to provide educational services to one special education student at the per diem rate of \$202.86 per day, beginning 10/25/16 and ending 6/8/17.

8.2 Granted permission to waive tuition for the following student:
Female student, Gr. 12, High School, from 11/30/16 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).

8.3 Approved the adoption of a Settlement Agreement and Release to pay the TALK Institute up to the amount of forty-five thousand, six hundred sixty-six dollars (\$45,666.00) for pro-rated tuition costs for a special education student to attend the remainder of 2016-2017 school year; seventy-four thousand, two hundred sixty-three dollars (\$74,263.00) for the 2017-2018 school years; so long as the student remains a resident of the district and the district is provided receipt of documentation of such costs and to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.

8.4 Granted permission to apply for Act 80 days for elementary and secondary:

- a) Monday, August 29, 2016 and Tuesday, August 30, 2016 – Kindergarten only. (Act 80 – Orientation).
- b) Wednesday, September 28, 2016 – Early dismissal for students – Secondary dismissed at 11:00 a.m.; Elementary dismissed at 11:45 a.m. (Professional Development).
- c) Monday, October 10, 2016 – No school for students. (Professional Development).
- d) Monday, October 31, 2016 – Early Dismissal for students – Secondary dismissed at 11:00 a.m.; Elementary dismissed at 11:45 a.m. (Professional Development).
- e) Monday, November 21, 2016 & Tuesday, November 22, 2016 – Early dismissal for students – Secondary dismissed at 11:00 a.m., Elementary dismissed at 11:45 a.m. (Elementary/MS/Parent Conferences/HS Professional Development).
- f) Wednesday, November 23, 2016 – No school for students – Act 80 (Elementary/MS/Parent Conferences – Professional Development).
- g) Thursday, December 22, 2016 – Early dismissal for students – Secondary dismissed at 11:00 a.m.; Elementary dismissed at 11:45 a.m. (Optional Professional Development).
- h) Thursday, January 26, 2017 – Early dismissal for students – Secondary dismissed at 11:00 a.m.; Elementary dismissed at 11:45 a.m. (Professional Development).
- i) Friday, January 27, 2017 – No school for students – Act 80 (Professional Development).
- j) Friday, February 17, 2017 – No school for students (Professional Development).
- k) Wednesday, March 29, 2017 – Early dismissal for students – Secondary dismissed at 11:00 a.m.; Elementary dismissed at 11:45 a.m. (Professional Development).
- l) Friday, May 26, 2017 – Early dismissal for students – Secondary dismissed at 11:00 a.m., Elementary dismissed at 11:45 a.m. (Professional Development).

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

Item #8.5 Motion from the floor (Motion Carried 5-2)

Mr. Wolf moved, seconded by Mrs. Reid to approve Pupil Service item #8.5 as follows:

- 8.5 Granted permission** to amend the 2016-17 School District calendar to reflect January 2, 2017 as a vacation day, moving the last student / teacher day to Friday, June 9, 2016 (1/2 day for students full day for staff)

A roll call vote was recorded as follows:

(Ayes 5): Messrs.; Ehrlich, Hart, Nigrini, Wolf, and Mrs. Reid

(Nays 2): Messrs.; Hopp and Metzgar

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

Mr. Metzgar moved, seconded by Mr. Nigrini to approve Operations items #10.1 - #10.2 as follows:

- 10.1 Granted permission** to purchase a new 2016 Ford F250 4 x 4 Regular Cab Pickup under Costar Contract #61241at a cost of \$27,216.32, with all costs coming from the general fund.
- 10.2 Granted permission** to purchase a plow, spreader and required plow lighting at a cost of \$8,500.00, with all cost from the general fund.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

11.0 Finance (Motion Carried)

Mr. Nigrini moved, seconded by Mr. Metzgar to approve Finance Items item #11.1 - #11.5 as follows:

- 11.1 Granted permission** to create a literary club named, "The Literary Magazine – *Ink*" account within the Senior High Activities Fund.
- 11.2 Approved** the Accelerated Budget Opt Out Resolution (attached) for the 2017-18 fiscal year. The resolution states that the Board will not raise the rate of real estate tax by more than the Act 1 index of 3.1% or .77 mills.
- 11.3 Approved** to decrease the mileage reimbursement rate from 54 cents per mile to 53.5 cents per mile, effective January 1, 2017, in accordance with the IRS approved mileage rate.
- 11.4 Granted permission** to deny a taxpayer's application to pay discounted real estate rate rather than penalty rate.

11.5 **Approved** the budget transfers dated November 17 through December 14, 2016.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

12.0 **Curriculum and Staff Development (No Items)**

13.0 **Transportation (No Items)**

14.0 **Food/Cafeteria (No Items)**

15.0 **Child Care (Motion Carried)**

Mrs. Reid moved, seconded by Mr. Nigrini to approve Child Care item #15.1 as follows:

15.1 **Approved** the 2017-18 Child Care budgets and contracts as attached.

A roll call vote was recorded as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

16.0 **Extra-Curricular (No Items)**

17.0 **Policies (1st Reading)**

17.1 **Policy #707** Use of School Facilities (Revised) 1st Reading

18.0 **Miscellaneous (No Items)**

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Elected a new treasurer, all other officers remained the same. Next meeting is 1/25 at 7:00

Berks County I.U. Board Representative (Mrs. Reid)

No December meeting, no report

Berks E.I.T. Representative (Mrs. Schlosman)

1. On Dec. 8 2016, the Executive Committee of the Berks EIT approved the calendar 2017 budget.
2. The 2017 elected officers remained the same as those in 2016.

Curriculum Committee Chairman (Mrs. Reid)

No report

Extracurricular Committee Chairman (Mr. Wolf)

Congratulations to the many members of the fall sports team who received recognition as Reading Eagle All Team; winter sports is just underway, will have more to report at next meeting

Facilities Committee Chairman (Mr. Nigrini)

In a follow up to the last board meeting where the board approved Phase I of the Southern Middle School stadium project, Phase II is now being considered.

Finance Committee Chairman (Mr. Ehrlich)

No report

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Mr. Hart/Kristin Kramer)

There was coverage of the 1:1 Regional Site Visits Wilson hosted in the Reading Eagle this past Saturday Also, watch for coverage over the holiday about Wilson H.S. teacher Liz Burkhart for her accomplishment of being named Eastern District Teacher of the Year by Society of Health and Physical Education (SHAPE).

Education Foundation Report (Mr. Nigrini/Kristin Kramer)

Year-end mailer has been a success so far receiving several contributions

Venture Grant Update – allocation committee is finalizing their recommendations and recipients will be notified this week. WEF will be providing approximately \$5,000 in grants this round, which was competitive with receiving 16 applications.

We had multiple meetings regarding our Strategic Planning as we continue the process.

Finalized the 2017 Budget.

Hosting our first Wilson Spirit Night at the Reading Royals on January 6. Tickets were distributed to select students at each school building for accomplishments. Parents, staff and community members can purchase tickets for \$16 each and \$5 from each ticket will benefit the Foundation. We are also hosting an Alumni reception at the game that night.

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

Students are participating in a holiday spirit week this week. Monday was pajama day, Tuesday sports team Tuesday, Wednesday is college wear Wednesday, and Thursday is ugly holiday sweater day

Student government sold candy grams this past week and will be distributing them to the students this Wednesday. Also, a few of our members and officers will be passing out hot chocolate to the crossing guards tomorrow before school as a thank you for all they do.

Interact will be visiting Olivets this Thursday to bake cookies with them. Last Thursday both Interact and Student Gov attended Olivets to make crafts, as well as hand out little candies and toys to the kids. They really appreciated it. Interact is also planning the Mr. Wilson pageant for the upcoming year

Mini-THON will be caroling on Wednesday night around local neighborhoods. Their pancake breakfast that was canceled this weekend was rescheduled for February 11th. Mini-THON's first Parent's Night Out, holiday fundraiser was very successful. The kids really enjoyed themselves and it is something that Mini-THON is looking to do again

Wilson Choir just had a successful Wilson concert and Wilson theater company just had auditions for their spring musical.

Wilson will be having their annual home for the holidays this Thursday in which college students will be coming back to talk to students about their experience in college.

Solicitor (Mr. Miravich)

- Peppermint Pig

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Enrollment as of December 14, 2016 is 6,001 students, which is an increase of 14 number of students from the November 15, 2016 report.

There being no further business, Mr. Hopp moved, seconded by Mr. Wolf to adjourn the meeting at 7:54 p.m. Motion carried.

Cheryl Raffauf, Board Secretary